

FFY 2017-2022 5-Year State Plan Development Process

Start Date	Steps	Responsible Parties	Finish Date
Ongoing	Review of Progress Towards Current State Plan Goals/Objectives	Council All Staff	December 2015
Monthly	1. Review Council work through Monthly Activity Reports	HQ Staff SPC Council	Monthly
October 2014	Data Collection and Comprehensive Review Analysis:	Council SPC All Staff	July 2016
October 2014	1. Identify/assemble list of potential data sources to determine statewide needs (e.g. NCI, activity reports, QA results, previous PPRs, town hall meetings/public input/testimony/surveys, etc.)	All Staff SPC Council	December 2015
June 2015	2. Assemble data into <i>Comprehensive Review Analysis</i> format	HQ Staff	May 2016
Sept 2015	3. Review CRA results with ITACC & AIDD (Matney & Cruz) 4. Revise, as necessary	HQ Staff	May 2015
October 2015	5. Review CRA 6. Submit to Council for review/approval	HQ Staff SPC	May/Jul 2016
November 2015	7. Review/approve CRA	Council HQ Staff	May/Jul 2016
October 2014	Developing the State Plan	Council SPC All Staff	January 2016
October 2014	1. Develop 5 broad Goals & 10 specific, measurable Objectives 2. Review for measurability (based on federal criteria) 3. Submit proposed Goals/Objectives to Council	All Staff SPC Council	January 2016
January 2016	4. Review proposed Goals/Objectives 5. Provisional approval, pending public review/comments 6. Revisions (based on Community input)	All Staff SPC Council	April 2016
September 2015	Public Review/Comment Period	SPC & Council HQ Staff	July 2016
February 2016	1. Public Comment Period (e.g. website, town hall meetings, etc.)	All Staff	March 2016
April 2016	2. Propose State Plan revisions based on public input 3. Review measurability of Goals/Objectives w/ AIDD/ITACC 4. Submit revised State Plan Goals/Objectives to Council	SPC HQ Staff	May 2016
May 2016	5. 2 nd Public Comment Period (if applicable)	HQ Staff Council	June 2016
April 2016	6. Complete final State Plan 7. Submit to AIDD for final review/approval	HQ Staff	Aug 2016
September 2015	Developing the Evaluation Plan	SPC & Council HQ Staff	July 2016
January 2016	1. Develop and submit Work Plan 2. Develop and submit Logic Model	HQ Staff	August 2016

September 2015	Submission to AIDD	SPC & Council HQ Staff	July 2016
June 2016	1. Submit full 5-yr State Plan to Council for review/approval	SPC Council	July 2016
June 2016	2. Submit to AIDD for final approval.	SPC Council	August 2016
October 2016	Implementation of 5-yr State Plan	All Staff	September 2021
November 2016	1. Review of October monthly activities – Cumulative Report	HQ Staff Council	Nov/Dec 2016